



Program Support & Communications Internship

February – May, 2019

[Legacy International](#) is offering a 4-month internship putting your skills to work to support a wide array of youth and young professional development initiatives with Legacy International.

The internship is a part time (20-hours a week) paid position from February through May, 2019. (Tentative start date: February 11.)

For a young professional interested in international exchanges, communications, and marketing, Legacy can offer a way to meaningfully contribute to the [Saudi Young Leaders Exchange Program](#) (SYLEP). In 2019 the theme of the program will be *Leadership, Healthy Lifestyles, and Community Engagement*. Provide program support throughout SYLEP's design and set-up phases. This includes designing communication materials for participants and partners, training materials development, agenda / calendar development, logistic support, development of participant surveys, etc.

In addition, you will support Legacy's staff under supervision of the Director of Innovation and Entrepreneurship in the following ways:

- Research, link to and write new content for blog posts on a variety of programmatic / thematic topics (Social Entrepreneurship, NGO Development, STEM Education, Transformative Leaders, Women's Empowerment, etc.)
- Work with the Social Media Team to develop and edit weekly social media posting calendars. Pre-load social media content.
- Assisting in mapping Legacy's online audiences. Identify and monitor conversations and reputation online. What is being said about Legacy International or specific high-profile initiatives.
- Work on alumni and partner engagement communications.
- Develop marketing tools and communication pieces to be used with engaging our current audience and potential new partners.
- Attend networking events in the Washington, DC metro area to introduce Legacy International to potential partners.

Compensation: This is a paid internship. As a temporary employee, the intern is not eligible for paid leave or health care benefits.

Work Location: Washington, D.C. metro area in a Legacy provided office space in the DC Metro area with a DC based Legacy staff member as supervisor.

TO APPLY: send cover letter and resume to staff@legacyintl.org. **Deadline is January 4, 2019.** Candidates are strongly encouraged to apply earlier than the stated

deadline. The position will be filled as soon as a well-qualified candidate is identified. Applicant must be based in Washington, D.C. metro area for the duration of the internship.

Legacy International is an Equal Opportunity Employer and seeks qualified applicants to represent diverse geographical, ethnic, religious, and economic backgrounds. Our goal is to select the most qualified leaders for each program. The competitive standards are set by each group of applicants. Only applicants meeting required qualifications for the position will be considered.

Tagged as: [peace](#), [development](#), [communications](#), [peacebuilding](#), [social media](#), [Civil Society](#)